

## **AUDIT AND RISK COMMITTEE – 6<sup>th</sup> July 2015**

### **HEALTH AND SAFETY 12 MONTH REPORT**

**Submitted by:** Claire Dodd – Corporate Health & Safety Officer

**Portfolio:** Finance, IT and Customer

**Ward(s) affected:** None

#### **Purpose of the Report**

To inform Members of issues and trends regarding health and safety at the council.

#### **Recommendation**

**That the report be noted.**

#### **1. Background**

- 1.1 Attached as an Appendix is the health and safety report submitted to the council. It covers the period 1<sup>st</sup> April 2014 to 31<sup>st</sup> March 2015

#### **2. Legal and Statutory Implications**

- 2.1 The council is required to comply with all relevant Health and Safety legislation.

#### **3. Equality Impact Assessment**

- 3.1 Our health and safety policy and procedures apply equally to all employees. Training is available to all employees as required.

#### **4. Financial & Resource Implications**

- 4.1 The majority of health and safety training courses are carried out in-house. On occasions, external providers are required to conduct specialist training courses i.e. First Aid. The cost of this is met from within the existing Corporate Training budget.

#### **5. Risks**

- 5.1 Failure to adopt best practice health and safety standards could result in wastage of council resources and the provision of an inefficient service.

#### **6. Issues**

- 6.1 There has been a significant reduction in the numbers of days lost due to accidents at work compared to previous years. This has been down to long term absentees who have returned to work.
- 6.2 There has been some work carried out to improve the use and management of the Target 100 Health and Safety Management System in particular the completion of Action Plans, the next push will be a review of all risk assessments across all service areas.